

STUDENT COPYRIGHT CHECKLIST

*adapted from Technology Student
Association*

(for students to complete and teachers to verify)

1. Does your project integrate any music? YES NO

If NO, go to question 2.

If YES, is the music copyrighted? YES NO

If YES, move to question 1A.

If NO, move to question 1B.

1A. Have you asked for author permission to use the music in your project and included that permission (letter/form) in your documentation/portfolio? YES NO

If YES, move to question 2.

If NO, ask for permission (OR use royalty-free/your own original music) and if permission is granted, include the permission in your documentation/portfolio.

1B. Is the music royalty-free, or did you create the music yourself?

If YES, cite the royalty-free music OR your original music properly in your documentation/portfolio.

TEACHER: Sign below if your student has integrated any music into his/her project.

I, _____(teacher), have checked my student's project and confirm that the use of music is done so with proper permission and is cited correctly in the student's documentation/portfolio.

2. Does your project integrate any graphics? YES NO

If NO, go to question 3.

If YES, is the graphic copyrighted, registered, and/or trademarked? YES NO

If YES, move to question 2A.

If NO, move to question 2B.

2A. Have you asked for author permission to use the graphic in your project and included that permission (letter/form) in your documentation/portfolio? YES NO

If YES, move to question 3.

If NO, ask for permission (OR use royalty free/your own original graphic) and if permission is granted, include the permission in your documentation/portfolio.

2B. Is the graphic royalty-free, or did you create your own graphic? YES NO

If YES, cite the royalty free graphic OR your own original graphic properly in your documentation.

TEACHER: Sign below if your student has integrated any graphics into his/her project.

I, _____(teacher), have checked my student's project and confirm that the use of graphics is done so with proper permission and is cited correctly in the student's documentation/portfolio.

3. Does your project integrate another's thoughts or research? YES NO

If NO, this is the end of the checklist.

If YES, have you properly cited other's thoughts or research in your documentation? YES NO

If YES, this is the end of the checklist.

If NO, properly cite the thoughts/research of others in your documentation.

TEACHER: Sign below if your student has integrated any thoughts/research of others into his/her project.

I, _____(teacher), have checked my student's project and confirm that the use of the thoughts/research of others is done so with proper permission and is cited correctly in the student's documentation/portfolio.